

Village of Clavet
Minutes of the Regular Council Meeting
Held electronically via Zoom – 7:00 pm
Tuesday, January 12, 2021

Present:

Acting Mayor - Christine Plemel-Busby
Councillor Tari-Lynne Beamish

Deputy Mayor - Jennifer Samoleski
Councillor Spencer Hoehn

Administrator - Bev Dovell
Guests – 5

Call to Order A quorum being present via Zoom, the meeting was called to order by Acting Mayor Christine Plemel-Busby at 7:05 pm.

Acceptance of Agenda

1/2021 S. Hoehn: THAT the Agenda be accepted as presented.

CARRIED

Minutes

2/2021 J. Samoleski: THAT the Minutes of the Regular Council Meeting held December 16, 2020 be approved as presented.

CARRIED

Financial

3/2021 S. Hoehn: THAT the following Lists of Bills for Payment, Debit Card Purchases and Payroll that are attached to these minutes, be approved for payment:

List of Accounts

Accounts Payable - Cheques # 10064 to # 10102	\$ 61,105.56
Staff Payroll for December 31/2020	\$ 4,510.29
December Debit Card Purchases	\$ 239.75

CARRIED

Correspondence or Items Discussed

4/2021 S. Hoehn: THAT the following Correspondence be accepted:

- 1 Municipalities of Sask. – Updates
- 2 SREDA - Updates
- 3 Government of Sask - Updates
- 4 EI Reduction Rate for 2021 Received
- 5 Prairie Crocus Rural Internet –Fiber Option Information
- 6 EMO – 2020 Reports/Update
- 7 Sask. Construction Association

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- 8 Hudson Bay Route Assoc. – Membership
- 9 RCMP Stats – Oct. 1 to Dec. 31/2020
- 10 SUMA – Annual General Meeting – Feb. 8 @ 12:15 pm
- 11 Gov't of Sask. – Queens' Printer Information

CARRIED

New Business

Auditor Appointment

5/2021 J. Samoleski: THAT the Village of Clavet appoint Grant Thornton LLP as Auditor to produce the Village's 2020 Financial Statements, at an approximate fee of \$6,200.

CARRIED

Community Grant 2020-2021

6/2021 S. Hoehn: THAT the Village of Clavet provide funding to the groups that applied for Community Grant funds for the April 1/2020 to March 31/2021 grant period, as attached to the Minutes and cheques be mailed to the groups.

CARRIED

Redbird Communications – Fibre Optic Infrastructure

7/2021 J. Samoleski: THAT the Village of Clavet have Redbird Communications Inc. apply for Federal Government funding under the Rapid Response Stream, Universal Broadband Fund on behalf of the Village of Clavet; and
IF grant funding is successful, the Village will allow the company to provide fibre optic Infrastructure underground service in Village limits, at no cost to the Village of Clavet.

CARRIED

Redbird Communications – Easements for Fibre Optics

8/2021 J. Samoleski: THAT the Village of Clavet Council approves the Easement request by Redbird Communications Inc. as per supplied drawing for Easement access in the Village limits, as long as Grant funding is received and there is no cost to the Village of Clavet.

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Municipal Revenue Sharing Grant – Declaration of Eligibility

9/2021 J. Samoleski: THAT the Council of the Village of Clavet confirms the Municipality does meet the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

Submitted the 2019 Audited Financial Statement to the Ministry of Government Relations;
Submitted the 2019 Public Report on Municipal Waterworks to the Ministry of Government Relations;

In good standing with respect to the reporting and remittance of Education Property Taxes;
Adoption of an Employee Code of Conduct;

Adoption of Council Procedures Bylaw;

All members of Council have filled in Public Disclosure Statements required; and

THAT we authorize the Administrator to inform the Ministry of Government Relations

That the Village now meets all eligibility requirements to receive Municipal Revenue Sharing Grant.

CARRIED

Meridan Inspections – Rates - Appoint

10/2021 J. Samoleski: THAT the Village of Clavet appoint Meridan Inspections as the Village Building Inspector and accept the Service rates/fees starting January 1, 2021 that will be charged for inspection services.

CARRIED

Fire Dept. Minutes

11/2021 S. Hoehn: THAT the Village of Clavet receive the Clavet Fire Dept. meeting Minutes from Dec. 14/2020.

CARRIED

GIC Funds

12/2021 J. Samoleski: THAT the Village transfer funds of \$75,000. at the Affinity Credit Union into a Flex GIC account as soon as possible, and

THAT the GIC fund that expired January 9 at Scotiabank be returned to the Villages' Credit Union account at this time.

CARRIED

Village Representatives

13/2021 TL. Beamish: THAT the Village of Clavet appoint the following persons to Represent the Village:

Water Security Agency - WSA – Christine Plemel-Busby - contact

RCMP – Council will rotate a member to attend meetings as they are called

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Summer Staff - Application

14/2021 J. Samoleski: THAT the Village of Clavet apply for 1 Summer Staff under the Canada Summer Jobs program, to work for 8 weeks starting July 5, 2021.

CARRIED

Staff Supplies

15/2021 S. Hoehn: THAT the Public Works Staff purchase shop tools/supplies requested up to \$1,000.00.

CARRIED

Development Planning Assistance

16/2021 S. Hoehn: THAT the Village contract Associated Engineering to help with Community Development Planning for the Mini-Mall Service Agreement (10 Main Street) and the Planner meet with the Developer; with the Developer to be charged costs associated with the Agreement.

CARRIED

Land Dedication – Municipal Reserve - Mini-Mall –Subdivision - 10 Main Street

17/2021 THAT the Village have the Developer pay a monetary settlement for the Municipal Reserve for .05 hectares (.02 acres) required for the subdivision; and These fees have been discussed with the Developer, the cost being \$860.00.

CARRIED

Office Equipment

18/2021 TL. Beamish: THAT the Village have an IT Firm come to the office and Check out the computer equipment set up, to help it run better, at a cost up to \$1,000.00.

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Legal Firms

19/2021 TL. Beamish – THAT the Village use the following legal firms if assistance is needed in 2021:

Wardell Gillis Barrister & Solicitors and
Brownlee LLP – Barristers & Solicitors

CARRIED

20/2021 J. Samoleski: THAT we adjourn this meeting - 9:35 pm.

CARRIED

Acting Mayor

Administrator/CAO